

Steamboat Sunlight
Sunlight Subdivision Filing No. 1 and 2
Design Guidelines
Rev 11/8/19

# Sunlight Design Guidelines - Phase 1

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# 1. Design Philosophy

The Sunlight Design Guidelines (Guidelines) have been adopted pursuant to the Declaration and have been created to provide a framework to assist in the design and construction process of all the improvements within the Sunlight Subdivision (Sunlight).

The opportunity of being able to construct new, energy efficient, quality homes with appealing designs in a quiet setting that allows for excellent solar exposure, Sunlight (in very close proximity to historic, downtown Steamboat Springs, Colorado) is quite unique. The Guidelines will be in effect to maintain a level of quality throughout the development that you would normally be unable to achieve in an original Steamboat Springs neighborhood. The alley in the center of the neighborhood allows for garages to be hidden from the core area of the subdivision. Additionally, the streetscape will be lined with trees, landscaped homes and connecting sidewalks, creating a unique setting in Steamboat Springs. The sidewalks will connect to public transportation at Highway 40 at two locations, along with connectivity to the Sunlight Park, the Dog Park, and soft nature trails around the neighborhood.

The vision is to encourage residents to utilize the view corridors and southerly solar exposure and to avoid unsightly homes. Emphasis will be placed on the street side, including garage doors to be an architectural design feature for homes that are not alley loaded, so as to create an attractive landscape throughout this new community. The backyard area will also be maintained; however, it will have less need for conformity and will be designed to fit the Owner's lifestyle.

The intention of Sunlight is to create a new development that evokes a strong sense of neighborhood and community. The goal is producing an architecturally diverse yet cohesive community. An emphasis will be placed on minimizing the impact of the garage from the street side. The exterior design allows for creativity in style and form, yet emphasizes the tone of visual quality from the street. The vision of this document is to encourage each Owner in Sunlight to invest time in the design stages of their home, and subsequently the construction stage, with a particular focus on the appeal from the street side of the home including the front yard. It is not the intention of this document to be over burdensome to the landowner. On the contrary, the ideal is to keep the process of building a home in Sunlight focused, interesting, and timely without overly restrictive costs.

The following sections deal with a majority of the issues that will be presented in a typical residential project. In addition to meeting the requirements of the Guidelines, the applicant must also conform to any and all applicable City, County, State, and Federal requirements. It is the sole responsibility of the Applicant and their representatives to be aware of all the possible codes, planning issues, and structural criteria. The Committee is in no way responsible for any omissions on the part of the Applicant.

The architectural sketches and diagrams contained in this document are meant to assist in the description of a specific guideline. They are not meant to depict any specific lot or home design.

## 2. Site and Landscape Design Guidelines

## 2.1. Building Siting

## 2.1.A. Streetscape

The 16'-0" strip of land directly adjacent to the street curb on all properties has been designated as the Streetscape Zone (Streetscape). This area provides a sidewalk and planting strip of grass and street trees. These common elements unify the neighborhood and help to develop a sense of community. By providing sidewalks, we are able to place an emphasis on the pedestrian traffic and have a naturally slower speed from the vehicular traffic in the neighborhood. The Streetscape may be within some of the lots. The landscaping in the Streetscape will be maintained by the HOA/Metro District. Alterations, improvements, and replacements shall be decided and performed by the HOA/Metro District.

Lot owners have the responsibility to restore the Streetscape to finish conditions in terms of landscaping and irrigation, if altered during construction. Prior to installing your hard surface driveway in the streetscape, you are responsible to remove the lateral irrigation line and install a 4" schedule 40 PVC sleeve under the driveway, and then replace the lateral line. See Exhibit E for lot owner landscape and irrigation responsibilities in the streetscape.

Sidewalk or pathway improvements may be made to the common landscape strip from the sidewalk to the street for the alley load lots. This includes the 10' landscape strip between the sidewalk and the road for lots 25-48 and the area between the park sidewalk and individual property lines for the lots surrounding the park, lots 22-24 and 49-53. The only improvement to the landscape strip that will be allowed is the addition of a path from the sidewalk to the road. All improvements must be approved by the HOA and must meet the following specific criteria. The max width of the path is 30". The materials used must be installed to professional expectations, including all compaction, setting and installation techniques. The only materials that can be used are those that may be removed easily. An example of acceptable materials are landscaping pavers and tiles. All materials must be recessed into the ground and remain flush with the ground level, so it does not create obstacles or issues for common area landscaping and maintenance. No wood, concrete, gravel, or asphalt will be allowed. No other lots within the development are allowed to modify the 10' landscape strip except for the addition of a driveway, which needs to be part of your building approval. Any improvements to the common strip will be at the expense of the individual homeowner and all maintenance and upkeep will be the responsibility of the individual homeowner. The HOA or Metro District will not be responsible for any repairs, maintenance and upkeep associated with common area homeowner additions and improvements.

#### 2.1.B. Building Envelopes

Building envelopes are restricted only by the building setback required by the zoning of each lot. Lots 17-53 and 71-78 are zoned RN-4. All remaining lots are zoned RN-3. Visit the City of Steamboat Springs website and the Code for more information.

#### 2.1.C. Main Entrance Orientation

The front entrance to all units shall face the street and sidewalk and be highly visible. There shall

be a sidewalk leading from the common sidewalk adjacent to the street up the main entry of the dwelling. Materials to construct the sidewalk shall be concrete, pavers or brick. Asphalt or gravel is not a permitted material. There shall be adequate lighting to provide safe passage from the street to the front entry that will function in both summer and winter. Lighting will conform to the descriptions defined in Section 3.6. Some home designs may incorporate their entrance sidewalk into their driveway due to limited area in the front yard.

## 2.2. Retaining Walls, Landscape Walls, and Fences

## 2.2.A. Retaining Walls and Landscape Walls

When possible, retaining walls should be designed as an extension of the home or as an extension of the natural landscape. Walls are to be built out of boulders, dry stack stone, landscape block, or poured concrete walls that have a stone veneer. Any wood products are not permitted materials to use for the construction of retaining walls. Any fake stone products need to be approved by the Committee. Walls should be limited to 3' to 4' in overall height. Exceptions will need to be approved by the Committee. If greater retainage is needed, they should be terraced back using a ratio of  $2 \times h$  (see Diagram 1). See Exhibit A for samples.

## Diagram 1

This is twice the wall height as spacing between the two structures. Creating planting spaces with these terraces is strongly encouraged. Any walls in excess of 4'-0" in height require design by a structural engineer.

conditions. Developer installed rencing that borders the Deerfoot Ranch has an exception to these guidelines. It is the responsibility of property owners and residents to fence-in and fence-out pets and animals.

Any retaining walls or landscape walls that have an unfavorable impact on your neighbor's property, must mitigated in your proposal and construction. An example of this would be the addition of a rock wall between your property and your neighbor's property that creates a dangerous situation or a drop that is not within code. Mitigating efforts, such as a railing need to be coordinated with your neighbor.

### a. Height

No fence, wall, or similar type barrier exceeding 6' in height of any kind, with the exception of protective berm created by the developer along Deerfoot Ranch Property and the Cemetery, shall be constructed, erected or maintained on any lot. A 4' fencing option is encouraged; however, a 6' option is provided for privacy. Any 6' fencing must be either hog wire/solid board or a 6' solid board option. No fencing is allowed in front yards, except on lots 49-53, where the front setback is designated as bordering the community park and owners may want separation

from the park. Fences on sideyards and in backyards must be setback a minimum of 5' from any front corner of the house. Alleyway fencing is allowed but shall be 5' from the alleyway to allow for snow removal and storage. Side yard fencing is allowed but shall be 2' from the sidewalk to allow for snow removal and storage. Lots with limited side yard fencing are 6, 22, 28, 29, 34, 35, 42, 43, 49, 62, and 77. See Exhibit B for fencing examples.

## b. Privacy Fence Location

Any privacy fences are for use only in the back yard, while front yards shall remain visually open to the rest of the subdivision. If further screening is desired, it may be achieved with the use of landscaping. No solid hedges will be permitted.

#### c. Design

See Exhibit B for approved examples.

## 2.3. Driveways, Parking Areas, and Garages

## 2.3.A. Driveways

All driveways in the subdivision must be finished with a hard surface (i.e., asphalt, concrete, pavers, etc.). No driveway shall remain gravel for a period longer than 12 months after the issuance of the Certificate of Occupancy. The driveway must be concrete from the concrete pan at the street to the common sidewalk and can be other approved materials from sidewalk to garage.

Lot owners have the responsibility to restore the Streetscape to finish conditions in terms of landscaping and irrigation, if altered during construction. Prior to installing your hard surface driveway in the streetscape, you are responsible to remove the lateral irrigation line and install a 4" schedule 40 PVC sleeve under the driveway, and then replace the lateral line. See Exhibit E for lot owner landscape and irrigation responsibilities in the streetscape. All replacement lines under the driveway must be installed by a contractor approved by the HOA, and meet the specified guidelines in Exhibit E.

## 2.3.B. Garages

If the lot is adjacent to an alley, the garage will access from the alley. If the lot is front loaded, then the garage is encouraged to be designed in such a way that its impact is secondary to the principal façade and entry of the residence. Garage doors shall be designed and built to be an attractive feature of the home.

## 2.3.C. Off-Street Parking Areas

Off-street parking shall be provided at every residence and there shall be a minimum of two enclosed parking spaces per lot, as well as a minimum of one unenclosed space for an additional vehicle per lot. Parking will not be allowed on the alleyway surface within the alley ROW (Right of Way). No campers, motor homes, recreational vehicles or vehicles of any type shall be parked or stored on streets or outside designated areas for more than seven days unless screened from public

view and screened from lots created on the Sunlight Property or the Atwood Property. On duplex lots the requirement is for a minimum of two enclosed parking spaces per unit, as well as a minimum of one unenclosed space for an additional vehicle per unit.

## 2.4. Outdoor Living Spaces

Outdoor living spaces are encouraged. Any outdoor living space such as a deck, patio, or veranda should conform and blend to the design of the principal residence. All homes are encouraged to have a covered front entry.

## 2.5. Landscape Design and Materials

A landscape design will be required (See Exhibit C for an example plan). A Landscape Design Deposit of \$500 will be required to ensure completion of the submitted landscape design. This deposit will be returned to the Applicant once substantial completion of the landscape design has been achieved and inspected by the Committee. Once completion has occurred, a request for inspection and a deposit refund may be requested from the HOA, which will occur through the HOA Management Company. It could take up to 120 days for the inspection, completion certificate and deposit refund to occur during summer months. Inspections will not occur when snow or other inclement weather prevents inspections from occurring. Winter inspections may not be possible The HOA will only refund the Landscape Design Deposit to the current owner of record at the time of the refund request. Any transfer of this deposit from the contractor, builder, or prior owner needs to occur during closing escrow. The HOA will only refund the Landscaping Deposit to the current owner of record.

Use of native plants and grasses that are drought resistant is strongly encouraged. Wherever possible, break up large expanses of lawn with planting beds and trees. A mix of species of trees is also strongly encouraged. Planting trees in straight lines or tightly along a property line is not allowed where a more natural, random dispersal is encouraged. No bare soil is allowed. On lots bordering native vegetation, disturbed areas shall be returned promptly to their natural state and replanted with natural grasses. Landscaping must be completed within 12 months from the date of receipt of a certificate of occupancy, temporary certificate of occupancy, or move-in date, whichever occurs first.

Xeriscape, an approach to landscaping for water conservation, is encouraged in back yards. All proposed plants shall be low water dependent and adaptable. For the sake of consistent Streetscape and a walkable neighborhood, front yard landscapes with sod abutting the sidewalk will be required, or some level of permanent landscaping material. Materials abutting sidewalks, other than sod, must be specifically approved by the HOA. Permanent underground irrigation systems are required at a minimum in the front yard. The use of drip irrigation and pop-up spray heads that conserve water is encouraged. All such systems must be on an automatic controller that uses a moisture/rain sensor. Manual valves are prohibited and backflow preventers approved by the local water district are required. Artificial turf will not be allowed in the front yards.

On lots zoned RN-3, a minimum of three (3) trees and four (4) shrubs will be required for each lot. On lots zoned RN-4, a minimum of two (2) trees and three (3) shrubs will be required for each lot. Refer to Exhibit D for a list of approved trees and shrubs. Lots bordering Deerfoot

Ranch, consisting of Lots 1 and 15-21 (Phase 1), within one year of receipt of certificate of occupancy on such lot shall plant two (2) Evergreen trees, #10 pot, 4-5' ht., two (2) Aspen trees, #10 pot,  $\frac{3}{4}$ " – 1" diameter, and One (1) Native deciduous shrub, #5 pot, 18-24" ht. all in the backyard portion of the lot closest to Deerfoot Ranch. Some tree species are not allowed within 10' of sidewalks, see exhibit D for approved tree list. Landscaping plans will require foundation landscaping / plantings with shrubs and flowers on any street facing yards. Please see Exhibit D for a list of approved trees and shrubs.

#### 2.6. Drainage

#### 2.6.A. Foundation Drains

Foundation drains should be day-lighted and may require the use of a mechanical pump, but their appearance should be mitigated and disguised with the surrounding landscaping. They should also be set up in such a way that they follow the original drainage plan of the subdivision and not adversely affect any neighbor.

#### 2.6.B. Roof Drainage

Drainage from the roof structures should be caught in surface swales and then directed to locations that do not adversely affect any neighbors in the Sunlight Subdivision. During construction, landscaping blankets or other materials may be needed to prevent soil erosion from snow melting off the roof.

## 2.6.C. Surface Drainage

It will be the owners responsibility to ensure all surface runoff from yards, driveways, etc., will be collected in surface swales and then diverted to locations designed for drainage. During construction, swales and straw waddles may be needed to prevent soil erosion from your property onto adjacent properties, common areas, sidewalks, and roads. Please see Exhibit F for neighborhood drainage plans.

#### 2.7. Easements

The Declarations provide easements for the HOA/Metro District's maintenance of Sidewalks, Streetscapes, Sunlight Park, Dog Park, Trails, Scenic look out and other improvements. Maintenance of these areas will create activities that will occasionally affect the 5'-10' boundary area of individual lots, such as snow removal and storage and/or sidewalk repairs. Repairs of Owner property or landscaping, due to landscape maintenance or snow removal from the Metro District, HOA, or City of Steamboat Springs, is the responsibility of the Owner. Sidewalks damaged during construction is the sole responsibility of the lot owner. Damaged sidewalks shall be completely removed and replaced to match existing sidewalk, in color, surface finish, thickness, and strength.

#### 3. Architectural Standards

Each home may have its own design and style. While the home should remain consistent in look and feel on all sides, the street side of the home will be where most of the focus is given for detail and quality.

## 3.1. Building Height and Mass

## 3.1.A. Floor Space and Allowable Home Size

Each (single-level) dwelling shall have a minimum of 1,000 square feet of finished interior living space, exclusive of decks, porches, lofts, garages, cellars, and basements. Each dwelling shall have a fully enclosed garage and of a size sufficient to accommodate at least two ordinary size automobiles. Each dwelling unit shall also have a minimum of 5 outside corners with a minimum of 4' between each corner, or roof architectural features which express same. Requests for homes less than 1,000 square feet will be addressed on a case-by-case basis.

## 3.1.B. Building Height

The final plat shall identify lots which have a height restriction due to skyline effect.

#### 3.1.C. Roof Pitch

Principal structures shall have a minimum roof pitch of 5/12, with no maximum pitch. Depending on the given style of a submission, the Committee may deem a roof pitch too steep or too shallow. As an example, a 4/12 to a 6/12 may look very appropriate on a craftsman style or bungalow. On the other hand, you might need a pitch of 8/12 to 12/12 to make a Victorian style house have the correct proportions. Secondary roof pitches (porches, covered entries, etc.) may be as shallow as 3/12. Flat pitches are allowed if they are to be used for roof decks, garages, or balconies. Flat roofs in this climate should include expert advice as to proper drainage requirements. Low pitched roofs below a 5/12 pitch will be allowed in modern contemporary architectural design but must be reviewed and approved by the Design Review Committee.

The lower roofs on a house should never be steeper than the roofs above them. A porch roof should be shallower in pitch than the upper or principal roof line(s).

Example: 7/12 upper roof pitch; porch roof pitch = 3/12 12/12 main roof pitch, porch roof pitch = 4/12

Exception: When the upper roof pitch is shallow (like a 4/12), the porch roof pitch can match the upper roof pitch.

There shall be no prow front buildings allowed in the subdivision. Homes with roofs that have all low-pitched roofs and/or short overhangs, as is common in traditional modular homes, is not allowed.

## 3.1.D. Roof Overhangs

The following is a formula for calculating the proportions needed on a given roofline. Overhang suggested lengths are the following:

3/12 to 4/12 pitch = 4'-0" overhang

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4/12 to 7/12 pitch = 3'-0" to 4'-0" overhang
6/12 to 12/12 pitch = 2'-6" to 3'-0" overhang
Over 12/12 pitch = 2'-6" overhang
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The maximum possible overhang is recommended based on the design of the building. When possible, a minimum 30" overhang is recommended.

## 3.1.E. Fascia Proportions and Soffits

The following is a suggested formula for calculating the proportions needed on a given roofline.

- 4'-0" overhangs should have a minimum of 2" x 6" subfascia
- 3'-0" overhangs should have a minimum of 2" x 8" subfascia
- 2'-0" overhangs should have a minimum of 2" x 10" subfascia
- < 2'-0" overhangs should have a minimum of 2" x 12" subfascia and a built-up frieze board detail

Fascia will need to be broken up into smaller pieces as the dimensions get larger. Typically, this looks more proportionate if the pieces graduate from large to small, going from bottom to top.

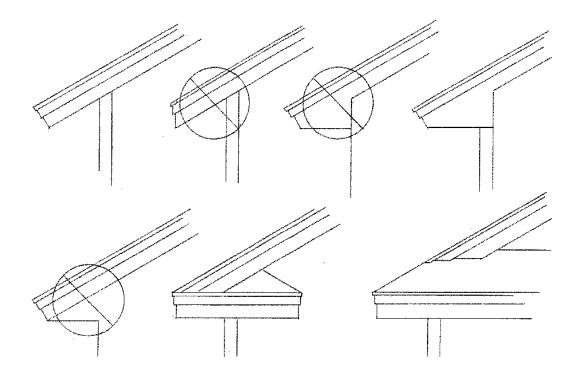
The following are rules about the relationship between soffit and fascia:

While being historically accurate, exposed 2" x tails with a 1-1/2" thick roof edge at the eave ends are discouraged. An alternative to this detail is to have 3" (min.) exposed tails; with a minimum of a 6" subfascia resting above it.

Raked soffits should be used in conjunction with square cut fascia only.

Flat soffits can be used in conjunction with either square cut fascia or plumb cut fascia, although plumb cut is preferred. If flat soffits are employed, a common problem is how to deal with the soffit and fascia as they terminate in a gable end. Eave returns are the cleanest way to deal with this situation. Typically, the overhang dimension is the same dimension the eave is returned back onto the house. Some possible scenarios showing what is and what is not allowed: (see Diagram 1)

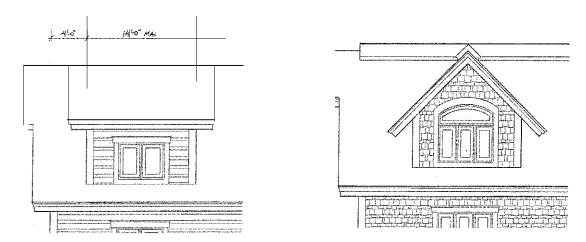
#### Diagram 1



3.1.F. Dormers and Various Roof Elements

Dormers should complement and have balanced proportions to the roof they are helping to articulate. Typically, the dormer should have the same fascia detail and roof pitch as the main house, or should be reduced proportionality if the elements are too massive for the dormer. Shed dormers are allowed but are limited in size to 14'-0" in width. Shed dormers must start no closer than 4'-0" from the outside of the floor below it (see Diagram 2).

## Diagram 2



The window sizes in a dormer shall be proportionate to the size of the dormer and not be too small or too large for the given space. A general rule is that 40-65% of the given square footage of a dormer shall be made up with window, window trim, knee braces, barge beams, timber

trusses, or similar decorative elements. Windows shall also be centered in the wall of the dormer (see *Diagram 2*).

#### 3.1.G. Porches

#### a. Porch Roofs

Porch roofs should complement the principal structure and visually soften the residence's effect on the Streetscape. Hip roofs are recommended if the home has a farmhouse style or Victorian style. Low slung gable roofs may be more appropriate on craftsman style or bungalow homes. Simple shed roofs are allowed; however, keep in mind the scale of the porch to the home, particularly on the street side.

#### b. Screening

Front porches are not allowed to be enclosed with screening, as it visually blocks the shape of the house. Decks, balconies, and porches located on the sides and rear of the dwelling may be enclosed.

#### 3.1.H. Balconies and Decks

Balconies and above grade decks provide outdoor living space and add interest and scale to a home. Above grade balconies and decks should be designed as an integral part of the building. Balconies and decks should be designed within the mass of a building, or when designed as a cantilevered element of a building should be supported by knee braces or by substantial structural members such as stone or timber columns. In no case shall projecting decks or balconies be supported by narrow posts or columns (i.e., 4" x 4" posts). Any deck with a height greater than 4' from the ground level must use posts or columns 6" x 6" or greater.

#### 3.1.I. Windows and Doors

#### a. Proportions

Windows and doors provide an opportunity to reinforce building scale and to add interest and individual expression to a home. Windows and doors should be designed as an integral architectural element of the home. Windows should be consistent with the overall form of the residence and should generally convey a traditional rectangular pattern. Windows of unusual shapes and sizes and the use of mirrored glass is prohibited.

#### b. Layout

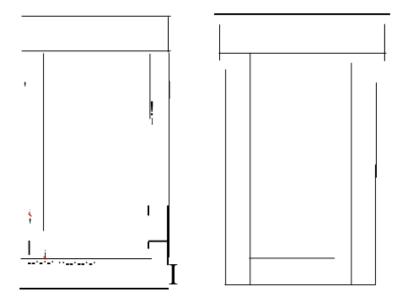
Layout of the windows should always be grouped in such a way that it is either symmetrical or balanced. Whenever possible, windows should stack over one another or be balanced on elements in the floor level below it.

#### 3.1.J. Exterior Trim Elements

## a. Window and Door Trim

Window and door trim should be proportionate to the facade it is embellishing. A general rule would be 6" casing for the leg and sill of any window and door and 8" casing for any headpiece. Depending on the style of the structure would dictate the degree the casing is articulated. Window and door trim may be excluded but will be subject to approval by the Design Review Committee (see *Diagram 4*)

## Diagram 4



## b. Miscellaneous Trim

Corner boards should be 6" to 8" wide depending on the style of the residence. The use of watercourse, bellybands, and frieze boards are readily encouraged (and may be required) to assist in the articulation of a given facade. On more modern contemporary designed homes, smaller trim or trim less designs will be considered when applied around the windows and doors, but is highly recommended for corners. All trim less designs must approved by the Committee.

## c. Knee Braces, Corbels, and Barge Beams

If appropriate to the style of the home, decorative or structural elements such as knee braces, corbels, and barge beams can greatly enhance the overall architectural effect of the residence. When the use of barge beams is considered in conjunction with the fascia, the dimension of the subfascia may be reduced to the next size down.

## d. Railings

Railings should be appropriate to the overall design of the house. Visual weight and articulation should be considered when designing the railing layout.

## 3.2. Building Materials

#### 3.2.A. Stone Veneer

Some stone work is highly recommended. Stone veneer should be used to help "ground" the structure to the site. A recommended look is to place stones similar to the veneer in the landscaping. The top of the stonework shall be finished off with either a capstone or a built-up wooden trim detail. There shall be no sections of stone work allowed that lack a "cap" as described above. Any type of historic rubbled rock foundation stonework shall be considered by the Committee. The stone shall have a rough, natural look rather than a manufactured look. Any use of cultured stone or simulated stone products as an exterior facade material, must be approved by the Committee.

## 3.2.B. Façade Materials

#### a. Acceptable Materials

Most natural wood products such as wood clapboards, log, shake, shingle, barn-wood, hewn wood, shiplap, etc. Synthetic materials such as LP siding and hardy-plank are acceptable as long as their profiles are appropriate to the material (i.e., no 10" or 12" exposures). Stucco is acceptable as long as it has a rough troweled texture to it, with rounded corners and wood accents. The more natural the stucco can look with regards to imperfections, the more contextually appropriate it is. No built-up stucco trim details shall be allowed in the subdivision without approval from the Design Review Committee. If done appropriately, brick and/or steel shall be considered by the Committee as an exterior material, but the Applicant would have to provide examples that demonstrated how the material would fit with the rest of the surrounding structures. Board and Batten style siding will be considered by the Committee when the plywood planks are of manufactured composite materials and do not contain the "football" style patches in the wood, or the planks have been painted and the patches are not visible.

## b. Unacceptable Materials

No vinyl siding, aluminum siding, asphalt siding, or faux board and batten (plywood planks with 1 x 2 battens applied over the top) shall be allowed in the subdivision. Board and Batten style siding will be considered by the Committee if the plywood planks are made of pre-manufactured composite materials that do not have the "football" style patching in the planks, or have been painted. Any exposed concrete walls must be covered with stucco, stone or have an architectural finish acceptable to the Committee. Architectural patterned concrete is acceptable but must be approved by the Design Review Committee. The only acceptable exposed standard formed concrete wall is the 6" to 8" "sightline" at the top of foundation walls.

## 3.2.C. Roofing

Roofing should have a minimum visual weight and texture to it. If asphalt shingles are used, they should be a 30-year architectural grade at a minimum. Other options are concrete tiles, slate, or synthetic slate. Rusticated metal roof panels are acceptable. Quality architectural ideas with varying designs and styles are highly encouraged and must be approved by the Committee.

#### 3.2.D. Garage Doors

Any garage doors facing the street shall be of similar architectural guidelines and materials as the residence. Simulated wood or raised panel doors are acceptable providing they are stained or painted to match the residence.

## 3.2.E. Flashing

Any exposed flashing shall be either colored metal or metal with a patina or copper. No galvanized flashing will be allowed.

#### 3.2.F. Manufactured Homes

No single family residential dwelling structure shall be allowed that has the look of a traditional manufactured home (low roof pitch, short roof overhang, smaller fascia, etc.). Pre-fabricated and use of panelized construction is allowed but shall be required to meet the design standards of this document and the Committee.

#### 3.3. Color Schemes

Color schemes are allowed to vary from structure to structure and from style to style. Color palettes are strongly encouraged to have a basis in the color schemes found in nature. The only colors that shall not be allowed are fluorescent, pastel, or garish shades. It is highly encouraged that the trim color, fascia, and body color be different and complimentary colors that assist in displaying the architectural features of the residence. Monochromatic schemes must be approved. Identify colors on your submittal plans.

## 3.4. Fireplaces, Chimneys, Flues, Gutters, Vents, and Residential Sprinkler Systems

Chimneys should be designed in proportion to the home, and generally reflect a simple, understated appearance. It is encouraged that all vents be grouped together with the main vents. Whenever possible, wood siding may be used to enclosure rooftop flues, provided that the materials and profiles are consistent with the architecture and approved by the Committee. Lots 1-53, Phase 1, shall be required to have an interior residential sprinkler system for fire protection, unless the secondary access, Sunlight Drive, has been constructed to Colorado State Hwy 40, or as required by building code.

#### 3.5. Skylights and Solar Panels

Skylights may be permitted as long as there is not an excessive or inappropriate amount of glass in the roof plane. Solar panels that are integrated into the structure of the roof such as photovoltaic shingles are acceptable and encouraged but must be approved by the Committee. Standalone solar collectors are not allowed. No solar panels will be allowed in the front yards or

in areas considered obtrusive to the neighbors or neighborhood, as decided by the Committee.

## 3.6. Ancillary Buildings

## 3.6.A. Secondary Units

A total of 17 secondary units will be allowed in Sunlight. No Secondary Unit will be permitted without execution of a separate purchase agreement and plan approval from the Design Review Committee. Lots that border the Deerfoot Ranch property, owned by Charles Atwood Company, are not allowed to have any secondary units. These lots are lot 1, 15-21 (Phase 1). All secondary units must comply with all guidelines of the Routt County Building Department and Planning Department of Steamboat Springs.

#### 3.6.B. Detached Garages

Detached garages must resemble the principal structure in color scheme, trim details, proportioning, etc. The facade should be articulated with windows and doors just as if it was an extension of the principal structure.

## 3.6.C. Garden and Storage Sheds

An enclosed storage area of at least 100 square feet shall be required for each residence, to provide covered storage for bikes, camping gear, toys, clutter, etc. Such storage area must be either attached to each residence or located within fifteen (15) feet of the residence. A garage with a minimum of 100 square feet of storage, in excess of required space for vehicles, shall satisfy this requirement. A general guideline for a garage space sufficient to store a single vehicle is a 10' x 20' space (200 s.f.). An example of this calculation is that a two-car garage would be 20' x 20' space, or 400 s.f., before any additional unobstructed space will be considered applicable to the additional 100 s.f. requirement. Since garages can often be of differing shapes, please ensure you have a minimum of 400 s.f. of area for automobiles with any additional garage s.f. applicable to the storage requirement. If you choose to build a shed to meet the storage requirements, they must resemble the principal structure in color scheme, trim details, proportioning, etc. They should be situated on the Lot in such a way that they fit with the overall site plan and do not detract from the residence. No metal or prefab sheds will be allowed without the approval of the Committee. Sheds are recommended in size to be less than 200 square feet and greater than 100 square feet. The exterior of the shed should be articulated with windows just as if it was an extension of the principal structure. This requirement of the quidelines will be strictly enforced by the Committee as it is imperative that sufficient space is provided for the storage of outdoor toys, materials, and tools.

## 3.7. Exterior Lighting

Light sources are to be LED (light emitting diode) or CFL (compact florescent lamp). Sodium vapor or other colored lights, except for the temporary holiday decorations, are not permitted. Lanterns should have low-intensity (45w or less) light sources with down lit hoods that employ translucent or frosted glass lenses. All exterior lighting needs to be sensitive to impact on neighbors. There shall be no motion censored lights on the front of buildings. There shall be no 'all night' lighting. There shall be no general floodlighting of buildings or lots.

#### 4. Design Review Committee

#### 4.1. Duties and Powers

The Design Review Committee shall have all the duties and powers given to it under the Declarations.

## 4.2. Operating Procedure

The Committee need not hold regular meetings. The Committee may meet to review proposals for improvements either in person, by phone, or by any other method. Decisions of the Committee need not be unanimous and may be carried by a majority vote.

## 4.3. Design Review Fees and Landscape Deposits

The initial plan and design review of a Single Family Residential Dwelling with Landscaping, is included in the Design Review Fee and Landscape Deposit. Any additional proposed designs shall incur fees by the Committee in accordance with the following schedule:

Design Review Fee for each single-family residential dwelling with landscaping plan \$400

Ancillary landscaping plan review or structure review fee \$100

Design Review Fee for each duplex dwelling with landscaping plans \$800

All fees associated with plan submittals will be made payable to the Sunlight Homeowners Association at the time of plan submittal.

#### 4.4. Amendment of the Design Guidelines

The Committee may amend the Design Guidelines at any time, with or without notice in their sole and absolute discretion. Amendments of the Design Guidelines shall not impair any approval previously granted by the Committee. Design Guidelines, as amended, shall apply to all proposals after the adoption of the amendment.

#### 4.5. Enforcement

The Guidelines may be enforced in the method provided for in the Declaration.

# 5. Design Review Process

## 5.1. Design Review and Construction Process

## Step One: Pre-Design Meeting

This meeting should happen at the beginning of the design stage, perhaps even before the closing of the property. If you believe that your design concept complies, you do not need to complete this process. This is optional, and only needed if the applicant has items that need Design Review Committee insight. You may submit pre-design questions by email at designreview@sunlightsteamboat.com

#### **Step Two: Construction Plan Review**

This is the step where your plans will be submitted for approval to the Design Review Committee. You must submit in .pdf electronic form. Email your electronic plans to <a href="mailto:designreview@sunlightsteamboat.com">designreview@sunlightsteamboat.com</a> Please allow at least two weeks for the Committee to complete the review process and provide comments and/or approval. Payments (Section 4.3) are due at this time.

#### A. Site Plan

Showing property lines, setbacks, easements, and all proposed improvements: such as principal structure, detached garage, garden shed, driveway, sidewalks, decks, porches, location of utilities, overhangs, drainage, and contour lines per Sunlight plat map (2' intervals). (Scale minimum 1" = 10'-0") Site plans must also include storage location(s) for excess dirt, building materials, dumpsters, portable bathrooms, and employee / contractor parking. Encroachment will not be allowed on common areas and any storage on adjacent lots must have approval from lot owner(s) in writing. See Exhibit F for neighborhood drainage plan.

#### B. Floor Plans

Indicating all interior spaces and the total square footage per floor. As well as a breakdown of what square footage is finished, unfinished, and garage. (Scale minimum  $\frac{1}{4}$ " = 1'-0")

#### C. Exterior Elevations

Indicating the exterior appearance of all the elevations including materials, colors, fenestration, textures, finishes, architectural details, lighting, building height and finished grade. (Scale minimum  $\frac{1}{4}$ " = 1'-0")

#### D. Building Sections

The Design Review Committee may request building sections if height limitations are required on Skyline Lots or are nearing maximum allowable height.

#### E. Details

Provide descriptions and drawings in sufficient detail to demonstrate the architectural character of the building.

#### F. Landscape Plan

Indicate all existing landscape features to remain and provide a planting plan with the location and name of each species. Show location of irrigation system. Show location of retaining walls, patios, decks, hot tubs, walls, fences, and screens. Sections and elevation may be requested depending on the complexity of the particular design and/or situation. Landscape plans must also include site drainage plans that impede the flow of water from your lot and follow the original drainage plan of the subdivision and not adversely affect any neighbor. See Exhibit F for neighborhood drainage plan which will assist with the appropriate drainage plan for your individual property.

Such Landscape Plan may be professionally drawn, or Owner drawn. Landscaping requirements are located in section 2.5

## G. ProposedConstruction Schedule

Provide a timeframe for the construction process from plan submittal to final landscaping.

## H. Drainage

If the complexity of the lot requires a detailed drainage plan, the Committee may request the Applicant provide one, so as to ascertain the impact the run-off will have on surrounding properties. All landscape plans should include drainage plans that impede the flow of water from your lot and follow the original drainage plan of the subdivision and not adversely affect any neighbor. Exhibit F diagrams the drainage plans for the Sunlight neighborhood and should be used in creation of your individual lot's drainage plan. All individual lot drainage plans should coordinate with the neighborhood drainage plan. If applicable, all permits must comply with any City or State Storm Water Management requirements.

## Step Three: Inspections and Certificate of Completion

The Committee may make regular inspections of the construction site as deemed necessary to ensure compliance of the residence. Non-compliance or deviation from the original design will be considered a violation of the Design Guidelines and the HOA will be entitled to exercise the remedies provided in the Declaration. Upon completion of the final landscaping, the Applicant's Landscape Deposit shall be returned within 30 days of final inspection and approval by the Committee.

## 5.2. Routt County Building Department

The Sunlight Design Review process is required of all development within Sunlight Subdivision. This process complements rather than taking the place of the plan review and approval process by the Routt County Building Department. The Owner, Architect, Draftsman and Builder will be responsible for complying with all requirements and regulations of the Routt County Building Department.

#### 6. Construction Regulations

#### 6.1. Erosion Control and Re-Vegetation

The owner is responsible to provide adequate erosion control measures during construction to ensure the site is free from silt run-off. Fencing and re-seeding may be a required part of the construction process if deemed necessary by the Committee. Depending on the configuration of your lot and building site, you may need to utilize straw waddles, landscaping blankets, and/or temporary swales to prevent runoff from leaving your lot. Once your lot has re-established vegetative growth sufficient to comply with City and State regulations, these items may no longer be required.

All property owners are required by Colorado Law to comply with any City, County, or State Storm Water Management rules and regulations. Information regarding these requirements can be

obtained from the City of Steamboat Springs or the Colorado Department of Public Health and Environment. All owners will be responsible for the transfer of any Storm Water Management Plan (SWMP) permits from the Developer, or any of their contracted entities, to the new lot owner with-in 90 days of closing or prior to breaking ground on any construction, whichever is shorter.

## 6.2. Construction Equipment, Vehicles, and Parking Areas

Construction traffic should park in such a way that they are not blocking driveways from adjacent properties. Also, any construction traffic should not block the main street through the subdivision.

#### 6.3. Materials, Sanitary Facilities, and Trash

Materials, port-a-lets, and trash containers should be stored on-site in a location where it is the least obtrusive from the streetscape. Under no circumstances shall materials, port-a-lets, or dumpsters be placed in the road, common areas, or blocking a neighbor's driveway. No trash or leftover materials are allowed to be stock piled on-site. All items must either be stored inside or in a dumpster daily. Unused building materials are allowed to be stored on your individual lot, or an adjacent lot with approval from that owner. All agreements with adjacent lot owners must be in writing and identify the purpose, timeframe, and any reclamation requirements. All completed agreements must be provided to the HOA management company. Under no circumstances are any materials or trash allowed on common grounds.

## 6.4. Noise, Hours of Construction, and Pets

Hours of work on a job site are from 7:00 a.m. to 7:00 p.m. Monday through Friday and 8:00 a.m. to 5:00 p.m. Saturday and Sunday, or per city code if more restrictive. The only exception to these hours is when interior work is being performed and noise levels are inaudible from the street. No dogs or other pets are allowed on the job sites. Radios shall be kept to an acceptable level and be turned off if complaints arise from neighbors.

## 6.5. Signage

All residences are required to have street address signs on individual homesites.

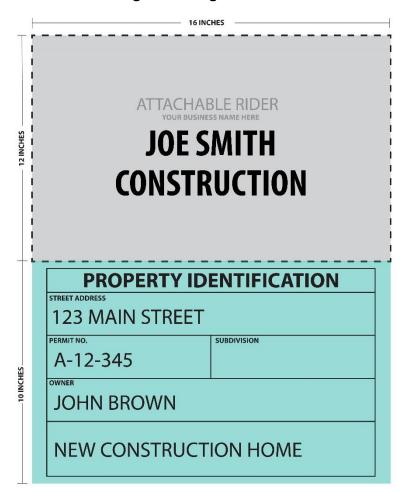
#### **NO SIGNS ARE ALLOWED**, with the following exceptions:

- If the owner's desires to sell or long term rent their home, one enclosed brochure box may be placed on a post located between the home (or center of a vacant lot) and the sidewalk. No posts or brochure boxes shall be placed in the streetscape. See Exhibit A for example.
- 2. An owner of a home that is under construction may allow one "sign rider" affixed to, and on top of the building permit which must be attached only to the home under construction. The intent of the rider is to allow promotion of the owner, general contractor or other business involved in the construction project. This rider does not allow "for sale" or "rent" signage. A rider is limited to a maximum of 6 inches tall and 16 inches wide (See Exhibit B for example.) The Developer, Metro District, HOA and City are allowed signage as needed without limitation.

# **EXHIBIT A Allowable "For Sale" Signage Example:**



**EXHIBIT B Allowable Building Permit Sign Rider** 

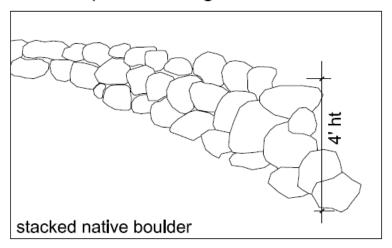


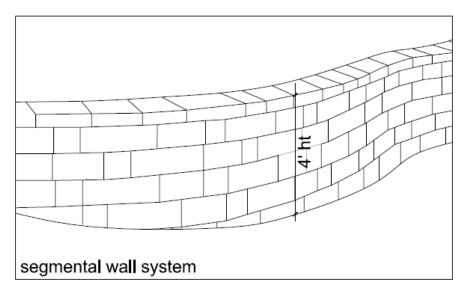
## 6.6. Protection of Curb, Gutter, and Sidewalks

Steel ramps or rubber mats shall be employed to protect the gutter pan and sidewalk during construction. Any damage caused by equipment or delivery machinery shall be repaired and is the responsibility of the or Owner. Sidewalk obstruction is not allowed, in any circumstance. Sidewalks must remain passable at all times. Soft trails and any landscape for common use will also be repaired, if damaged, at the cost of the owner. Any damage to common area landscaping that is not repaired within 30 days, will be fixed by an HOA hired contractor and the owner will be billed for the repairs plus 20%. Any damage to common area sprinklers requires notification to the HOA Management Company immediately at 970-879-1402 and repairs must be completed within 72 hours, if during spring to fall months where watering common areas is needed. Any damage to trees in common areas will need to be replaced. Many species of trees are not available in winter months, re-planting is allowed to be postponed until spring to fall months when tree species are available.

**Exhibit A** 

# Landscape Retaining Walls

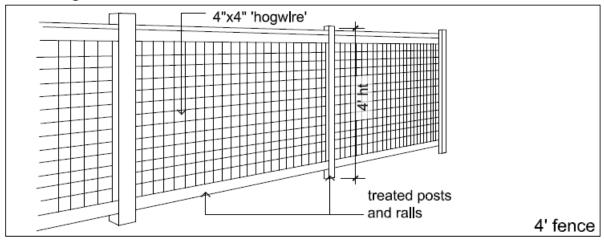


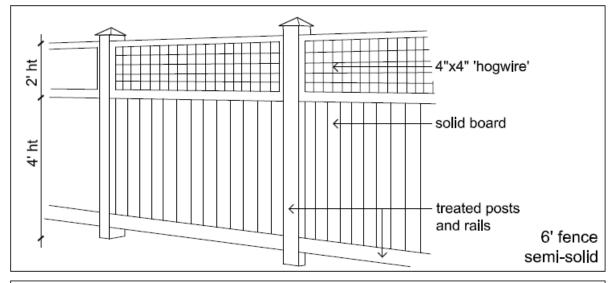


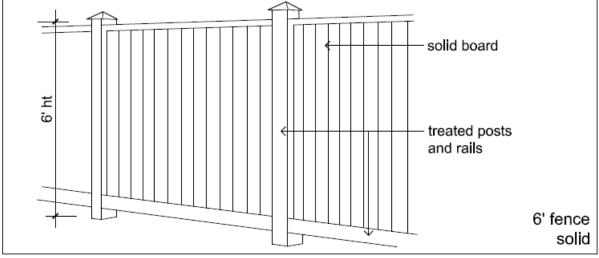
- no walls shall exceed 4' in height unless approved by drc
- any walls over 4' In height require engineered drawings
- materials to be natural in color and finish

# **Exhibit B**

# Fencing

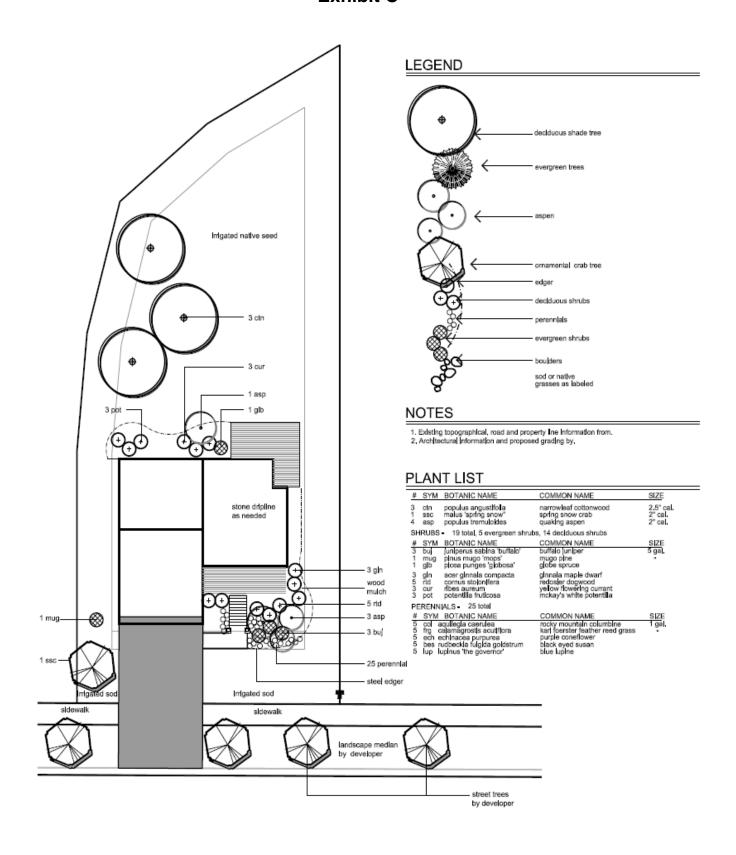






- all wood to be stained natural color
- no front yard fencing allowed, side yard fencing is allowed 2' off sidewalk

# **Exhibit C**



## **Exhibit D**

The below list is indicative of the plant material proposed for homes within the Sunlight Neighborhood. The intent of the list is to provide guidance on possible plant material choices either native to the area or known for their sustainability and low water usage.

The list is not exclusive. At the time of landscape plan review, consideration will be given to owners individual plant choices given the specified plants meet the intent of the list.

#### Trees

At the time of planting, deciduous trees are to be 1" caliper minimum. Evergreen trees are to be 4' height minimum.

Common Name	Botanical Name	Comments
narrowleaf cottonwood	populus angustifolia	none within 10' of walks, need room
aspen	populus tremuloides	good in beds, fall color
crab, spring snow	malus, sp.	white flower, no fruit, street trees
crab, radiant	malus, sp.	pinkish flower, fruit bearing
colorado spruce	picea pungens	conical dense evergreen,
lodgepole pine	pinus contorta latifolia	local pine forest tree
bristlecone pine	pinus aristata	smaller evergreen tree, low water need

#### Shrubs

At the time of planting, shrubs are to be 1 gallon minimum. There are sub species and hybrids of the plants shown below. Owners are encouraged to create colorful low water landscapes using native plant material as much as possible.

Common Name	Botanical Name	Comments
cinquefoil	potentilla, sp.	native, yellow, white or pink flowers
currant	ribes, sp	native currant
serviceberry	amelanchier alnifolia	large native shrub, white flowers, berries
native chokecherry	prunus virginiana	large native shrub, creamy white flowers
redtwig dogwood	cornus, sp.	adaptable to conditions, takes pruning
ginnala maple	acer ginnala	good fall color, can get large
shrub roses	rosa, sp.	many colors, keep clear of walks
mugo pine globe spruce buffalo juniper common juniper	pinus mugo picea pungens 'globe' juniperus sabina sp. juniperus communis sp.	pine shrub – some need room to grow compact from of Colorado spruce evergreen groundcover – sunny location evergreen groundcover – shady location

## Perennials, Groundcovers & Ornamental grasses

There are sub species and hybrids of the plants shown below. Owners are encouraged to create colorful low water landscapes using native plant material as much as possible. The use of high hybrid plants, (ie 6' tall ornamental grass) is not allowed.

Common Name	Botanical Name	Comments
columbine	aquilegia, sp.	blue is state flower
lupine	lupinus, sp.	tall spikes of color, native plant & hybrid
aster	aster, sp	good late color
coreopsis	coreopsis, sp.	many varieties
coneflower	echinacea purpurea	purple coneflower
cranesbill	geranium, sp.	many varieties
plantain lily	hosta	good in shade
phlox	phlox subulata	good groundcover
black eye susan	rudbeckia fulgida	reliable yellow flower
painted daisy	tanacetum, sp.	pink daisy like flower
feather reed grass fescue	calamagrostis acutiflora festuca	karl foerster, 3' height clump grass

# **Exhibit E**

street trees - +/- 35' oc center trees in median

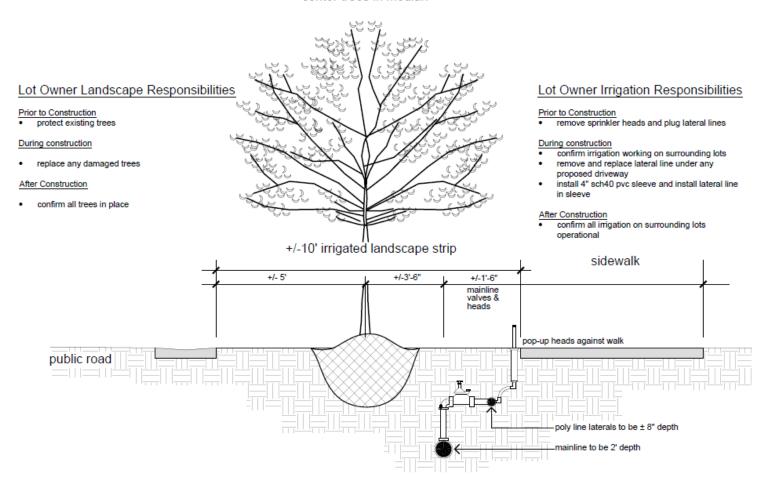


Exhibit F
Sunlight Neighborhood Drainage Plan



## **Glossary of Terms**

Association or HOA Sunlight Residential Subdivision Homeowners Association,

a Colorado nonprofit corporation.

The Committee The Design Review Committee

The District Sunlight Metropolitan District is a quasi-municipal corporation and

political subdivision of the state of Colorado organized to provide for the financing, ownership, operation and maintenance of public infrastructure,

as well as to provide design review and covenant enforcement.

Streetscape Zone The 16' strip of land adjacent the road.

Lot Owner The recorded owner, whether one or more persons or entities, of the

fee simple title to any Lot situated within the Property subject to

these Guidelines.

Applicant Person applying for approval from the committee

Building Department The Routt County Combined Building Department

Planning Department The Steamboat Springs Planning Department

IRC International Residential Code

Project Site Plan The site plan on file with Planning Department as part

of the file for the major development permit for the Project

ROW Right of Way

Declarations The Declarations of Covenants, Conditions and Restrictions

Deerfoot Ranch Ranch property bordering the East and North side of Sunlight

Residential Subdivision that is owned by Charles Atwood Company. Phase 1 lots bordering Deerfoot Ranch are Lots 1

and 15-21.

**HOA Management** 

Company

Commercial Property Group, 3001 S Lincoln Ave, Ste E,

Steamboat Springs, Co 80487

970-879-1402

medora@cpgsteamboat.com